

MEETING MINUTES

Sub: Minutes of the ELEMENT SPMU Procurement cum Purchase Committee regarding opening of financial proposal received from respective bidders in relation to Conducting Value Chain Analysis and Market Assessment to identify High Value Forest Produce and Key Agri Commodity Segments in Nagaland

A meeting of the ELEMENT Procurement cum Purchase Committee for the Opening of financial Proposal received from respective bidders regarding Conducting Value Chain Analysis and Market Assessment to identify High Value Forest Produce and Key Agri Commodity Segments in Nagaland was held on 12th January, 2026 at the Conference Room of the ELEMENT Office. The meeting was chaired by the Deputy Project Director-PI and attended by all the Committee members.

The following points were discussed and decided upon:

- 1. Opening of financial proposal:** The financial proposal was opened through the nagalandtenders.gov.in portal in accordance with the Procurement procedures based on the Request for Proposal (RFP).
- 2. Decryption of the Digital Signature Certificate (DSC):** As per protocol a minimum of 2 out of the 3 designated DSCs were required to open and access the RFP. The documents were opened using the DSCs of the Procurement Specialist and the Finance Specialist.
- 3. Financial bid:** The financial proposal was opened in the presence of the evaluation committee and representatives of firms who wished to attend. Crisil Limited participated in the Financial Opening virtually. The submitted proposal was duly verified for compliance and was opened in a fair and transparent manner. The following were the amount quoted by each firm exclusive of GST:

Sl.no	Name of Firm	Amount Quoted in INR excluding taxes	GST in INR	Total amount INR
1.	AFC India Limited	60, 63, 000.00	10, 91, 340.00	71, 54, 340.00
2.	TransGraph Consulting Private Limited	62, 47, 200.00	11, 24, 496.00	73,71,696.00
3.	Deloitte Touche Tohmatsu India LLP	74, 85, 000.00	13, 47, 300.00	88,32,300.00
4.	NABARD Consultancy Services Private Limited	97, 68, 750.00	17, 58, 375.00	1,15,27,125.00
5.	Artelia Consulting Engineers Ltd	1, 44, 00000.00	25, 92, 000.00	1,69,92,000.00
6.	North Eastern Development Finance Corporation Ltd	75, 88, 700.00	13, 65, 966.00	89,54,666.00
7.	Crisil Limited	93, 95, 500.00	16, 91, 190.00	1,10,86,690.00

The figures were duly noted and documented for further evaluation. The committee confirmed that the opening process was conducted in accordance with the procurement procedures.

- 4. Notification and Subsequent Actions:** It was agreed that the minutes of the meeting shall be uploaded on the Nagalandtenders.gov portal and the combined evaluation report be prepared by the procurement team.

Based on the outcome of the combined evaluation and in accordance with the applicable procurement guidelines, further actions to be initiated as deemed necessary by the competent authority.

The meeting ended with thanks from the Chair.

Enclosed: Attendance Sheet

Among
15/01/26

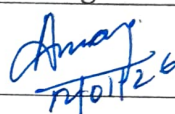
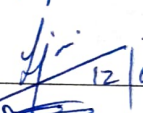
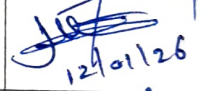
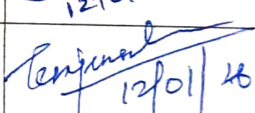
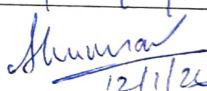
(AMONGLA C)

Deputy Project Director, PI
ELEMENT

ATTENDANCE SHEET

Meeting of the ELEMENT SPMU Procurement cum Purchase Committee regarding opening of financial proposal received in relation to Conducting Value Chain Analysis and Market Assessment to identify High Value Forest Produce and Key Agri Commodity Segments in Nagaland held at ELEMENT Conference room.

Date: 12/01/2026

SL.no	Name	Designation	Signature
1.	Smt. AMONGLA C	Deputy Project Director- PI	 12/01/26
2.	Tiamela Jania	STo /Marketing Manager	 12/01/26
3.	Thobrei Muiwah	Finance Expert	 12/01/26
4.	Tenjensula Jania	Ecotourism Expert	 12/01/26
5.	AKUMSASHI Ao	Procurement Expert	 12/1/26
6.			
7.			