COMMUNITY PROCUREMENT MANUAL

AMMENDMENT NOTIFICATION

The following Clause and Sub-Clause in the Community Procurement Manual, Enhancing Landscape and Ecosystem Management (ELEMENT) Project has been amended in the interest of efficient project implementation:

i. In the Clause, Permissible Procurement Thresholds and Methods Page 9 of the Manual, the table shall be substituted as below:

Permissible Procurement Methods	**Value Thresholds[2] per Contract**		**Review Procedure**
	Goods & Non-Consulting Services	**Works**	
Request for Quotations (RFQ) by Limited Competition (minimum three quotations without advertisement).	Less than INR 5,00,000.00	Less than INR 8,00,000.00	Post Review of 15% of contracts (including physical verification of assets procured/ created under the project) will be undertaken annually by the Project Authorities (PMU), World Bank or a Third Party engaged by the Project.
Direct Selection[3]	Less than INR 10,000 with due justification and approval of the community organisation (VMCs)	Not Applicable	

[2]All procurements with estimated costs above Rs. 5 lakhs for goods and Rs. 8 lakhs for works will be undertaken by SPMU. As the maximum threshold for procurements at community level per contract, the details of each & every procurement shall be recorded in an Excel Sheet and properly filed for review/ audit.

[3]Direct selection method can be opted after providing due justification for the use of the same.

ii. In the Clause, Procurement Process sub-clause Point 4 Page 4,
"Posting a general advertisement in a public place (i) including shopping areas, community hall/centre, government office etc.; (ii) community discussion groups; (iii) local newspapers, etc.",
the sub-clause Point 4 shall be substituted as
"Posting a general advertisement in a public place (i) including shopping areas, community hall/centre, government office etc.; (ii) community discussion groups; (iii) local newspapers (wherever applicable) etc."

iii. In the Clause, Permissible Procurement Methods Sub-Clause (1) Request for Quotation, in the table Sl. No. 3 Page 10.

3.	Post a general advertisement in a public place including: (i) Local shopping areas, community hall/centre, government offices, etc. (ii) Any other areas used for community discussions/group forums (iii) Local newspapers, etc.

Shall be substituted as below:

3.	Post a general advertisement in a public place including: (i) Local shopping areas, community hall/centre, government offices, etc. (ii) Any other areas used for community discussions/group forums (iii) Local newspapers (wherever applicable) etc.

iv. In the Clause, Instruction to bidders Sub-Clause 3. The existing clause
To qualify for award of the contract the bidder, Page 25,
"(a) should have satisfactorily completed as a prime contractor at least one similar work of value not less than INR 500,000 in the last three years";
Shall be substituted as,
"(a) should have satisfactorily completed as a prime contractor at least one similar work of value not less than INR _____ (insert reasonable amount) in the last three years";

v. In the Clause, Roles and Responsibilities of the Procurement Committee, Page 8, the existing sentence,
"The quorum of the Procurement Committee will be a minimum 3-5 members with at least 33% women members."
Shall be substituted as,
"The quorum of the Procurement Committee will be a minimum 3 members with at least 33% women members."

vi. As a one-time activity, the Preliminary Engagement Activity (PEA) in the targeted villages under the ELEMENT Project shall be undertaken at a threshold of ₹ 8,00,000 (Rupees eight lakhs only), irrespective of the procurement category.